

**WATER POLLUTION CONTROL AUTHORITY
REGULAR MEETING
Meeting Room A
Tuesday July 22, 2014**

MEMBERS PRESENT: Dan Atwood, Roger Gale, Peter Ellsworth

MEMBERS ABSENT: Stewart Morse, Tim Rainville

OTHERS PRESENT: Kristi Stabley

1. CALL TO ORDER:

The meeting was called to order by Vice-Chairman Peter Ellsworth at 7:03 PM.

2. APPROVAL OF THE SPECIAL MEETING MINUTES OF JULY 8, 2014:

MOTION BY ROGER GALE TO APPROVE MINUTES AS PRESENTED. SECONDED BY DAN ATWOOD. ALL IN FAVOR.

3. APPROVAL OF THE REGULAR MEETING MINUTES OF JUNE 24, 2014:

MOTION BY DAN ATWOOD TO TABLE THE APPROVAL OF JUNE 24, 2014 MINUTES UNTIL THE NEXT REGULARLY HELD MEETING. SECONDED BY ROGER GALE. ALL IN FAVOR.

4. CITIZEN COMMENTS: None.

5. NEW BUSINESS:

A. FUEL LEVEL CHECK AT PUMPING STATION: Dan Atwood read an email that he received from the Town's Highway Department stating that the generator fuel guage at the pumping station is reading $\frac{3}{4}$ full but the low fuel alarm is going off. The board asked Kristi to follow-up with Michael Blackmar and John Beul.

6. OLD BUSINESS:

A. BROOKWOOD APARTMENTS: No new updates at this time.

B. FY 2014-2015 BUDGET UPDATE/REVIEW: A bried discussion was had.

MOTION BY ROGER GALE TO TABLE BUDGET UNTIL THE NEXT REGULARLY HELD MEETING. SECONDED BY DAN ATWOOD. ALL IN FAVOR.

C. FY 2014-2015 BUDGET APPROVAL:

MOTION BY PETER ELLSWORTH TO TABLE BUDGET APPROVAL UNTIL THE NEXT REGULARLY HELD MEETING. SECONDED BY DAN ATWOOD. ALL IN FAVOR.

D. TIGHE&BOND MANHOLE UPDATE, TASK ORDER 15: Waiting on final inspection of the work that was done by New England Pipe.

7. SYSTEM MAINTENANCE UPDATE:

A. CONTINUATION OF INVESTIGATION OF SPIKE IN FLOW TO PUTNAM: Dan Atwood informed the board that D.E.E.P. has officially approved Tighe&Bonds reports that investigated Woodstock's I&I.

B. WOODSTOCK FAIRGROUNDS: Kristi informed the board that the metered flow reports have been received from the Fairgrounds.

8. FLOW REPORTS:

A. WEEKLY METER READING OF MAIN LINE WASTE WATER FLOW TO PUTNAM FY 2014-2015: No new updates at this time.

B. WATER METER READINGS FOR FY 2014-2015: The board asked Kristi to gather the last five years of meter reading data.

9. CITIZEN COMMENT: None

10. PAYMENT OF THE BILLS: WPCA July 22, 2014 BILLS

<u>Vendor</u>	<u>Line Item</u>	<u>Charges</u>
Putnam WPCA--- Account#191900 Sewer Bill	500.00.190 Waste Water Treatment	\$119,397.76
TOTAL AMOUNT DUE: \$ 119,397.76		

Peter Ellsworth identified the following bills for consideration by the Authority:

MOTION BY DAN ATWOOD TO NOT APPROVE PAYMENT OF THE BILLS. SECONDED BY PETER ELLSWORTH. ALL IN FAVOR.

11. CORRESPONDENCE: None

10. REVIEW OF MEMBER FOLLOW-UP ACTIVITIES FOR THE NEXT MEETING

- Kristi fuel guage
- Kristi 5 year flow data
- Peter budget
- Dan Putnam Bill

11. ADJOURNMENT

MOTION BY DAN ATWOOD TO ADJOURN THE MEETING. SECONDED BY ROGER GALE. ALL IN FAVOR.

The meeting was adjourned at 8: 04 PM.

Respectfully Submitted
Kristi Stabley
WPCA Executive Administrator